

Dear Parents,

I hope you had a great summer! My name is Mrs. Sutton and I will be your child's school teacher this year. I'm looking forward to an exciting and productive school year working with you and your child.

Throughout my years of teaching, I have become committed to the importance of parent involvement in a student's education. I firmly believe that your child receives the best education when you and I work as a team.

I will be sending home a copy of my classroom discipline plan. Please read it carefully. It explains my expectations for your child in this class. I need your support, and I need you to let your child know that you also support these classroom rules and standards.

Sincerely,

Mrs. Sutton